

**Ashley Board of Education  
Ashley Community Schools  
Regular Meeting  
Media Center  
Monday, December 17, 2012  
7:00 pm**

**Members Present:**

Anmarie Andrews, President  
Pat Wilk, Vice-President  
Cindy Wilson, Secretary  
Melissa Payne, Treasurer  
Steve Hardman, Trustee  
James Fabus, Trustee  
Tom Fabus, Trustee

**Guests:**

Sue Peterson  
Denise Koppleberger  
Traci Gavenda  
Connie Stehlik  
Paul, Sandy & Saige Slowinski

Tim Hughes, Superintendent  
Michael Allison, Principal

**Members Absent:** None

**1.0 Call to Order**

President Anmarie Andrews called the Regular Board of Education meeting to order at 7:00 p.m.

**2.0 Pledge of Allegiance**

**3.0 Roll Call**

All Board members were present.

**4.0 Audience Participation**

Sue Peterson spoke on behalf of all the teachers and stated the Board has their support on the cuts they have to make.

**5.0 Student Recognition**

The First and Second Grade classrooms have started a new literacy intervention program called Daily 5 that is showing great potential. Mrs. Bontrager and two students from her class, Saige Slowinski and Bailey Crocker, and Mrs. Koppleberger and two students from her class, Grace Kiefer and Clayton Juhas presented an overview of the program and its benefits for our students.

**6.0 Approval of Consent Agenda**

The following changes were made to the agenda:

- Add 13.1 (Action Item) – Hiring Softball Coach
- Item 11.0 ((Secretarial) tabled until next month.

Motion by Melissa Payne seconded by Jim Fabus to approve the board agenda for the December 17, 2012, meeting as amended, approve the board minutes from the November 19, 2012, regular meeting as presented, and approve the bills payable for December, 2012 in the amount of \$295,287.85. Motion passed.

Andrews - Yes  
J. Fabus - Yes  
T. Fabus - Yes  
Hardman - Yes

Payne - Yes  
Wilk - Yes  
Wilson - Yes

- General Fund-Revenue for Nov 2012, was \$155,865.75 with Expenditures of \$280,372.87
- General Fund-YTD Revenue \$432,797.07 with YTD Expenditures of \$956,364.79
- Hot Lunch Fund-Revenue for Nov 2012, was \$12,110.28 with Expenditures of \$14,914.98
- Hot Lunch Fund- YTD Revenue \$21,614.50 YTD Expenditures of \$35,037.63

**7.0 Correspondence**  
None.

**8.0 Student Body Recognition**  
The student body representative was not present.

**9.0 District Reports**  
Athletics and PreK – 12 – Mr. Allison

- See attached sheets

District – Mr. Hughes

- Thanked Mr. Allison for covering in his absence the past week.
- Received grant from Gratiot Community Foundation in the amount of \$7500 for lights for the gym.
- Received grant in the amount of \$2500 for library software.
- Mr. Hughes discussed the recent school shooting in Connecticut and the safety plan at Ashley Schools. We currently practice two lockdowns a year. The most recent scheduled lockdown was cancelled due to schedule conflicts. Mr. Hughes would like to attain more funds to be able to put more security measures into place.

Anmarie Andrews took this time to present Melissa Payne a plaque thanking her for the past eight years of dedicated service to the Ashley Board of Education. Deann Smith made a cake at which time she distributed to Board Members.

**Action Items:**

**10.0 Approve Intervention Specialist Job Description**

Based on identified needs the district is in the need of an Intervention Specialist to work with students who are experiencing barriers to success either behavioral or academic. Please find attached the job description for this position.

Motion by Steve Hardman seconded by Jim Fabus to approve the Intervention Specialist job description as presented. Motion passed.

Andrews	- Yes	Payne	- Yes
J. Fabus	- Yes	Wilk	- Yes
T. Fabus	- Yes	Wilson	- Yes
Hardman	- Yes		

**11.0 Reduction of Personnel**

Based on pending economic concerns, student count data and adopted deficit reduction plan it is necessary to reduce personnel to align with available resources.

Tom Fabus took a moment and spoke to the audience on behalf of the Board, explaining the hard decisions they were making but the necessity of them for the health of our school.

**Custodial**

Motion by Tom Fabus seconded by Pat Wilk to approve the reduction of the custodial/maintenance position occupied by Michael Houghton. The reduction is effective as of January 18, 2013. Motion passed.

Andrews	- Yes	Payne	- Yes
J. Fabus	- Yes	Wilk	- Yes
T. Fabus	- Yes	Wilson	- Yes
Hardman	- Yes		

**Instructional**

Motion by Steve Hardman seconded by Pat Wilk to approve the reduction of the instructional position occupied by Jennier Jason to a 2/7<sup>th</sup> position. Motion passed.

Andrews	- Yes	Payne	- Yes
J. Fabus	- Yes	Wilk	- Yes
T. Fabus	- Yes	Wilson	- Yes
Hardman	- Yes		

**Secretarial**

Tabled until January 21, 2013, Board of Education Meeting.

**Central Office**

Pat Wilk asked who would be taking over the responsibilities of the payroll clerk/bookkeeper. Mr. Hughes stated the GIRESD has accepted the responsibility.

Motion by Tom Fabus seconded by Steve Hardman to approve the reduction of the payroll clerk/bookkeeper position occupied by Renae Larsen. The reduction is effective as of January 18, 2013. Motion passed.

Andrews	- Yes	Payne	- Yes
J. Fabus	- Yes	Wilk	- Yes
T. Fabus	- Yes	Wilson	- Yes
Hardman	- Yes		

**12.0 Hire Intervention Specialist**

Based on qualification it is recommended that Jennifer Jason be hired as the 5/7<sup>th</sup> Intervention Specialist for the 2012-2013 school year.

Motion by Steve Hardman seconded by Jim Fabus to approve the hiring of Jennifer Jason as the Intervention Specialist for the 2012-2013 school year. Motion passed.

Andrews	- Yes	Payne	- Yes
J. Fabus	- Yes	Wilk	- Yes
T. Fabus	- Yes	Wilson	- Yes
Hardman	- Yes		

**13.0 Approve 2012-2013 Budget Revision**

Based on fluctuations in funding, student count and adopted deficit reduction plan it is necessary at this time to make a budget revision.

Motion by Pat Wilk seconded by Tom Fabus to approve the budget revisions as presented. Motion passed.

Andrews	- Yes	Payne	- Yes
J. Fabus	- Yes	Wilk	- Yes
T. Fabus	- Yes	Wilson	- Yes
Hardman	- Yes		

**13.1 Hiring of Varsity Softball Coach for the 2013 Season (added agenda item)**

Discussion took place regarding hiring procedure. It was suggested to re-open the hiring process for two weeks.

Motion by Pat Wilk seconded by Tom Fabus to table the hiring of the 2013 Varsity Softball Coach and re-open the hiring process for two weeks. Motion passed.

Andrews	- Yes	Payne	- Yes
J. Fabus	- Yes	Wilk	- Yes
T. Fabus	- Yes	Wilson	- Yes
Hardman	- Yes		

**Discussion Items:**

**14.0 Board Comments**

- Steve Hardman inquired about approval for the Jr. High Girls Basketball uniforms.
- Tom Fabus discussed the Act of Violence protocol and offered his and his partner's assistance in updating our Safety and Security Plan.

**15.0 Adjournment**

The meeting adjourned at 7:59 p.m.