

**Ashley Board of Education
Ashley Community Schools
Organizational Meeting
Media Center
Monday, July 20, 2009
6:30 pm**

Members Present:

Ron Koppleberger, President
Anmarie Andrews, Vice-President
Cindy Wilson, Secretary
Melissa Payne, Treasurer
Allen Burk, Trustee
Pat Wilk, Trustee

Guests:

Tim Hughes, Superintendent
Tom Saylor, Principal

Board Members Absent:

Annette O'Dell, Trustee

1.0 Call to Order

Senior Board Member Ron Koppleberger called the July 20, 2009, Organizational Meeting to order at 6:30 p.m.

2.0 Pledge of Allegiance

3.0 Oath Of Office

Senior Board Member Ron Koppleberger shall administer the Oath of Office to re-elected board member Cindy Wilson and newly elected board member Pat Wilk.

4.0 Roll Call

All Board Members were present with the exception of Annette O'Dell.

5.0 Audience Participation

None.

6.0 Election of Officers

The board is required by law to hold an Organizational Meeting prior to its regular meeting and elect officers to serve until June 30, 2010. The process should be a nomination, with support, and a roll call vote on each separate office. *There does not need to be a support for the nomination, but only a motion made to close the nomination, with support, and call for a roll call vote on the motion.*

6.1 Anmarie Andrews is nominated for **President** by Allen Burk. Koppleberger asked if there are any other nominations.

It was moved by Allen Burk with support by Pat Wilk to close the nominations for President and cast a unanimous ballot for Anmarie Andrews, as President. **Roll call vote: Andrews, Burk, Koppleberger, Payne, Wilk, Wilson.**

- 6.2 Ron Koppleberger is nominated for **Vice-President** by Allen Burk. Andrews asked if there are any other nominations.

It was moved by Allen Burk with support by Pat Wilk to close the nominations for Vice-President and cast a unanimous ballot for Ron Koppleberger, as Vice-President. **Roll call vote: Andrews, Burk, Koppleberger, Payne, Wilk, Wilson.**

- 6.3 Cindy Wilson is nominated for **Secretary** by Allen Burk. Andrews asked if there are any other nominations.

It was moved by Allen Burk with support by Pat Wilk to close the nominations for Secretary and cast a unanimous ballot for Cindy Wilson, as Secretary. **Roll call vote: Andrews, Burk, Koppleberger, Payne, Wilk, Wilson.**

- 6.4 Melissa Payne is nominated for **Treasurer** by Allen Burk. Andrews asked if there are any other nominations.

It was moved by Allen Burk with support by Ron Koppleberger to close the nominations for Treasurer and cast a unanimous ballot for Melissa Payne, as Treasurer. **Roll call vote: Andrews, Burk, Koppleberger, Payne, Wilk, Wilson.**

7.0 Establishment of Agenda Format

Motion by Allen Burk seconded by Ron Koppleber to approve the consent agenda format. Motion passed.

Andrews	- Yes	Payne	- Yes
Burk	- Yes	Wilk	- Yes
Koppleberger	- Yes	Wilson	- Yes
O'Dell	- Absent		

8.0 Approval of Routine Business Operations and Designates

- 8.1 Recommended Action: The board adopts current **board policies and by-laws** as presented.

Motion by Allen Burk seconded by Melissa Payne to adopt current board policies and by-laws as presented. Motion passed.

Andrews	- Yes	Payne	- Yes
Burk	- Yes	Wilk	- Yes
Koppleberger	- Yes	Wilson	- Yes
O'Dell	- Absent		

- 8.2 Recommended Action: The board adopts the **Public Participation Procedures** as written and established.

Motion by Melissa Payne seconded by Pat Wilk to adopt the Public Participation Procedures as written and established. Motion passed.

Andrews	- Yes	Payne	- Yes
Burk	- Yes	Wilk	- Yes
Koppleberger	- Yes	Wilson	- Yes
O'Dell	- Absent		

- 8.3 Recommended Action: The board adopts **Roberts' Rules of Order**.

Motion by Pat Wilk seconded by Allen Burk to adopt Robert's Rules of Order. Motion passed.

Andrews	- Yes	Payne	- Yes
Burk	- Yes	Wilk	- Yes
Koppleberger	- Yes	Wilson	- Yes
O'Dell	- Absent		

- 8.4 Recommended Action: The board accepts **season passes as compensation** for Board Members for the 2009-2010 school year.

Motion by Pat Wilk seconded by Allen Burk to accept season passes as compensation for Board Members for the 2009-2010 school year. Motion passed.

Andrews	- Yes	Payne	- Yes
Burk	- Yes	Wilk	- Yes
Koppleberger	- Yes	Wilson	- Yes
O'Dell	- Absent		

- 8.5 Recommended Action: The board appoints Melissa Payne to **District Library Board Director position**.

Motion by Allen Burk seconded by Ron Koppleberger to appoint Melissa Payne to District Library Board Director position. Motion passed.

Andrews	- Yes	Payne	- Yes
Burk	- Yes	Wilk	- Yes
Koppleberger	- Yes	Wilson	- Yes
O'Dell	- Absent		

- 8.6 Recommended Action: The board approves **The Weekly and The Gratiot County Herald as our publication of official notices** for the 2009-2010 school year.

After discussion it was determined to table this action until the August 17, 2009, Board of Education Regular Meeting.

9.0 Establish Date, Time, and Place of the Regular Meeting

State law requires a minimum of one monthly meeting. Traditionally, the board has held the monthly meeting on the third Monday of each month. The board must take action specifying the date, location, and time of its regular meeting.

Recommended Action: The board approves the dates of regular board meetings as the third Monday on each month in the Media Center at 7:00 pm.

Motion by Allen Burk seconded by Ron Koppleberger to approve the dates of regular board meetings as the third Monday on each month in the Media Center at 7:00 p.m. Motion passed.

Andrews	- Yes	Payne	- Yes
Burk	- Yes	Wilk	- Yes
Koppleberger	- Yes	Wilson	- Yes
O'Dell	- Absent		

10.0 Designation of Bank Depository for Funds and Signatories

10.1 It is required that the board names a depository for our school funds. The district currently uses Firstbank.

Recommended Action: The board approves Firstbank as the depository for school funds for the 2009-2010 school year.

Motion by Melissa Payne seconded by Pat Wilk to approve Firstbank as the depository for school funds for the 2009-2010 school year. Motion passed.

Andrews	- Yes	Payne	- Yes
Burk	- Yes	Wilk	- Yes
Koppleberger	- Yes	Wilson	- Yes
O'Dell	- Absent		

10.2 The board has designated the signatories for district account in past years at organizational meeting.

Recommended Action: The board designates the President, Vice-President, and Treasurer as signees for the 2009-2010 school year, with two of the three signatures required.

Motion by Allen Burk seconded by Pat Wilk to adopt the President, Vice-President, and Treasurer as signees for the 2009-2010 school year with two of the three signatures required. Motion passed.

Andrews	- Yes	Payne	- Yes
Burk	- Yes	Wilk	- Yes
Koppleberger	- Yes	Wilson	- Yes
O'Dell	- Absent		

11.0 Designation of Legal Services

The board has over the years retained the Lansing law firm of Thrun Law Firm, PC, as the district's legal advisors.
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Recommended Action: The board appoints the Thrun Law Firm, as the district's legal advisors for the 2009-2010 school year.

Motion by Melissa Payne seconded by Ron Koppleberger to appoint the Thrun Law firm as the district's legal advisors for the 2009-2010 school year. Motion passed.

Andrews	- Yes	Payne	- Yes
Burk	- Yes	Wilk	- Yes
Koppleberger	- Yes	Wilson	- Yes
O'Dell	- Absent		

12.0 Designation of Audit Services

The board has over the years retained Roslund, Prestage & Company (RPC) as the auditors for the district. RPC is asking the board to consider a two year Letter of Engagement for Auditing Services. There is a small savings for committing to the two years.

Recommended Action: The board approves Roslund, Prestage & Company as the auditors for the district for the 2009-2010 & 2010-2011 school years.

Motion by Ron Koppleberger seconded by Cindy Wilson to approve Roslund, Prestage & company as the auditors for the district for the 2009-2010 school year only. Motion passed.

Andrews	- Yes	Payne	- Yes
Burk	- Yes	Wilk	- Yes
Koppleberger	- Yes	Wilson	- Yes
O'Dell	- Absent		

13.0 Other
None.

14.0 Adjournment

The meeting adjourned at 7:10 pm.